**HHCFB Funding Recap Document**

|  |  |
| --- | --- |
| **Organization Name:** | Click or tap here to enter text. |
| **Event Name:** | Click or tap here to enter text. |
| **Actual Total Event Cost:** | $Click or tap here to enter text. |
| **HHCFB Funds to be Returned:** | $Click or tap here to enter text. |
| **Estimated Attendance:** | Click or tap here to enter text. |
| **Estimated Honors Student Attendance:** | Click or tap here to enter text. |

**Please use the space below to write a short summary (no more than two paragraphs) about how your event went and changes you would make for next year.**

Click or tap here to enter text.

After completing this document, please send it with legible copies of the receipts to hhcfb@indiana.edu. You will also be expected to return any funds not used. Failure to comply to these requests within two weeks of the event may result in you or your organization being prohibited from future funding requests. Any misappropriation of HHCFB or University Funds will result in the notification of proper authorities.

Submission of this document acknowledges that your organization is aware of the rules and policies for the usage of HHCFB funds found in this document, through email communication, and on our website (<https://hutton.indiana.edu/funding/funding-board.html>) .