Self-Governed Student Organization (SGSO)

Financial Support Details

Payments to SGSO’s must be processed through BUY.IU. The SGSO must first create an active/ approved supplier profile in BUY.IU before a department can initiate a check payment.

Check payments will be mailed to the remittance address listed on your supplier profile. It is your responsibility to make sure your supplier profile is up-to-date and accurate!

1. **What is the official name of your SGSO?** Click or tap here to enter text.
2. **Does your SGSO have an active supplier profile created in BUY.IU?** Yes [ ]  No [ ]

If Yes, please provide your supplier ID number and login to your profile now to confirm your supplier payment details are accurate and up-to-date!

 **BUY.IU Supplier Number**: Click or tap here to enter text.

If No, reach out to your Student Life coordinator to let them know you are ready to setup a supplier profile. You will receive an invitation via email to register as a supplier. Return to this form when you have successfully completed registration.

F*or more information about the supplier registration process, please review the “Supplier Onboarding (SGSO)” guide posted here:* <https://purchasing.iu.edu/buying/suppliers.php#jaggaer>

1. **SGSO Advisor Name:**  Click or tap here to enter text.
2. **Activity Description**: Click or tap here to enter text.
3. **Activity Date(s):** Click or tap here to enter text.

Please submit this form, along with your Funding Board application, to hhcfb@indiana.edu one week before the meeting you would like to attend.