

THE HUTTON HONORS COLLEGE UNDERGRADUATE GRANT PROGRAM

RESEARCH GRANT APPLICATION FORM

Deadlines:

Fall Semester Grants - 5 p.m. Friday after Spring Break

Spring Semester Grants - 5 p.m. Last Friday in October

Summer Grants 5 p.m. - Friday before Spring Break

NAME OF APPLICANT _____ ID# _____

MAJOR _____ DATE SUBMITTED _____

Title of Project: _____ Your e-mail address _____

Semester and Year of Research: Spring, _____ (Year) Fall, _____ (Year) Summer, _____ (Year)

Return To:

Undergraduate Grant Program

Hutton Honors College, Indiana University

811 E. Seventh Street

Bloomington Indiana 47405

PLEASE TYPE OR PRINT CLEARLY.

Previous Hutton Honors College Grants Received: Type(s) & Date(s) _____

Campus Address _____ Phone _____

Summer applicants: Address _____ Phone _____

Will you enroll at IUB Summer I? _____ If yes, how many hours _____

Cumulative IU GPA _____ Expected date of graduation _____ Date entered IU _____

Class standing during period of grant _____

Will this project contribute to the completion of an honors thesis or degree? (Explain)

Faculty Advisor for research project _____ Dept _____

Transfer students: list previous colleges attended _____

Courses & Grades (IU or other colleges):

Courses Related to Research Project:

Dept. Course# Title Grade

Other Courses in Major Area:

Dept. Course# Title Grade

Describe any previous research experience such as term papers or independent projects:

PROJECT

In the following, your statements should be as specific, concise, and informative as appropriate to describe your project fully. Moreover, you must make your proposal understandable to readers not in your field. Otherwise, the Committee will return your application for additional information and/or revision, or reject it outright. You may attach additional sheets as necessary.

A. Title.

B. Description of the problem.

C. Purpose of the research

D. Your reasons for undertaking the project. Relate the background for your interest in the project. Indicate the way your project relates to your honors degree program.

E. Describe any known previous work on the project.

F. State the specific steps, methods and procedures you expect to use.

G. Animal Or Human Subjects

If your research includes the use of animals or of human subjects, have you or your faculty mentor filed the necessary documents, either with the Animal Resource committee or with the Human Subjects Committee, to proceed with such research'?

Yes No

H. Budget. Expected employment and other financial aid during period of grant:

As realistically as possible, submit a detailed and itemized list of the expenditures required to support your research. Acceptable items include books and periodicals, essential travel, typing, photocopying, and essential equipment costs. Room and board expenses are acceptable for essential travel at all times. For summer research applicants, living expenses in Bloomington may also sometimes qualify. **Tuition costs do not qualify at any time.** Awards may not be made until a complete and clear budget is presented and evaluated by the committee.

Signature of Applicant: _____ Date _____

THE HUTTON HONORS COLLEGE UNDERGRADUATE GRANT PROGRAM

FACULTY RECOMMENDATION FORM RESEARCH GRANT

Letter of recommendation for _____ (student's name)

Semester and year for which student is applying: _____

WAIVER

The Family Educational Rights and Privacy Act of 1974 opens many student records for the student's inspection. The law permits the students to sign a waiver relinquishing their rights to inspect letters of recommendation. The applicant's signature below constitutes a waiver; no signature means that the student will have the right to read this recommendation.

Student's signature _____ Date _____

This waiver must accompany the faculty recommendation letter. This waiver, as well as the faculty recommendation letter, should be returned directly to:

**Undergraduate Grant Program
Hutton Honors College
Indiana University
811 E. Seventh Street
Bloomington, IN 47405**

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Summer - Friday before Spring Break**

FACULTY RECOMMENDER:

Name _____ Dept. _____

Campus Address _____ Phone _____ E-mail _____

I wish to support the application of _____ for a Hutton Honors College Undergraduate Research Grant.

Title of Project _____

He/she is eligible for our departmental Honors Program or is working in the following Honors Program:

_____.

(See next page for recommendation letter guidelines.)

Please attach a letter of recommendation to this form that addresses the following questions about the applicant and his/her project as fully as possible.

A. How well do you know the applicant; in what capacity; and for what duration of time have you had contact with him/her? How many consultations did it require for you and the applicant to devise an acceptable project?

B. Assessment of Applicant: 1. Research potential & motivation: (evidence of skill & interest in research). 2. Intellectual capacity: Your general impression. 3. Maturity, reliability, seriousness of purpose.

C. As you have discussed and detailed his/her project, give your evaluation of its: 1. Significance (contribution of project to individual development, to knowledge in discipline or profession) 2. Originality (including applicant's contribution). 3. Methods and procedures. Does the applicant have a clear understanding of them? Does he/she present them properly? Are they adequate? 4. Budget. (Do you agree and support his/her budget estimates, needs and items listed?) 5. Feasibility. (In the time allotted, can project be accomplished?)

D. Please add any additional comments and details about the applicant or his/her project which you think the committee also ought to consider.

Signature _____ Date _____